



**Little
Athletics
Tasmania**

Policy #1
Privacy Policy

Reviewed
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Tasmanian Little
Athletics Association Inc.
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Foundation for all sports

Little Athletics Tasmania Privacy Policy

Little Athletics Tasmania (LATas) is committed to the privacy of its members and is conscious of the privacy concerns of its members and the people with whom it deals. Protecting the privacy and confidentiality of members' information is fundamental to the way LATas operates.

The LATas Privacy Policy has been formulated in accordance with the Australian Privacy Act 1988 - Schedule 3 - National Privacy Principles, and outlines the type of personal information that we need to collect; how we collect, use and store that information; when we disclose that information; the update of, and access to that information; and who to contact should you have any concerns regarding the use by LATas of your personal information.

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1. Objectives and Purposes of Little Athletics Tasmania

The Tasmanian Little Athletics Association Constitution, Section 4, states the Objects and Purposes of the Organisation to be as follows:

The basic objects of the Association are :

- (a) subject to this Constitution to abide by the Australian Little Athletics (in these Rules called (The ALA) Constitution and rules and any subsequent amendments.
- (b) to provide athletic competition for athletes who are registered with the Association throughout the State of Tasmania;
- (c) to affiliate all competing Centres with the Association according to the rules of LAA;
- (d) to organise, conduct and control Little Athletics Tasmania Championships and such other Little Athletic competitions and events from time to time;
- (e) to ensure that all prizes trophies and inducements to Little Athletic competitors do not contravene the ideals and objects of LAA;
- (f) to promote the ideal of athletes competing for personal satisfaction through improved performance;
- (g) to promote and assist the formation of new Little Athletic Centres in the State of Tasmania;
- (h) to use all available means to place Little Athletics before the public;
- (i) to select teams of all athletes who are registered with the Association to represent the Association in Australian championships and any challenge competition against any other interstate or international bodies;
- (j) to act in the interest of the Little Athletics Centres affiliated with the Association.
- (k) to suspend disqualify fine or otherwise deal with any affiliated Centre and any member or officer thereof or any member of the Association which or who has committed any breach of these rules or any rules of the ALA which in the opinion of the Association is unbecoming or contrary to the interest of Little Athletics;
- (l) to impose and collect levies fees and other charges from affiliated Centres or to borrow or raise money with or without security for the carrying out of these rules or for matters connected therewith;

In addition to the basic subjects of the Association the objects and purposes shall be deemed to include;

- (a) the purchase, taking on lease or in exchange, and the hiring and otherwise acquiring of any real or personal property that may be deemed necessary or convenient for any of the objects or purposes of the Association.
- (b) the buying, selling and supplying of, and dealing in, goods of all kinds;
- (c) the construction, maintenance and alteration of buildings or works necessary or convenient for any of the objects or purposes of the Association;
- (d) the accepting of any gift, whether subject to a special trust or not, for any one or more of the objects or purposes of the Association;

- (e) the taking of such steps from time to time as the Board or the members in general meetings may deem expedient for the purposes of procuring contributions to the funds of the Association, whether by way of donations, subscriptions or otherwise;
- (f) the printing and publishing of such newspapers, periodicals, books, leaflets, or other documents as the Board or the members in general meeting may think desirable for the promotion of the objects and purposes of the Association;
- (g) the borrowing and raising of money in such manner and on such terms as the Board may think fit or as may be approved or directed by resolution passed as a general meeting;
- (h) The investment of any monies of the Association not immediately required for any of its objects or purposes in such manner as the Board may from time to time determine;
- (i) the making of gifts, subscriptions, or donations
- (j) the establishment and support, or aiding in the establishment and support, of associations, institutions, funds, trusts, schemes, and conveniences calculated to benefit servants or past servants of the Association and their dependants, and the granting of pensions, allowances or other benefits to servants or past servants of the Association and their dependant, and the making of payments towards insurance in relation to any of those purposes;
- (k) the establishment and support or aiding in the establishment or support, of any other association formed for any of the basic objects of the Association;
- (l) the purchase or acquisition, and undertaking of all or any part of the property, assets, liabilities and engagements of any association with which the Association may at any time become amalgamated in accordance with the provisions of the Act and the rules of the Association; and
- (m) the doing of all such other lawful things as are incidental or conducive to the attainment of the basic objects of the Association or of any of the objects and purposes specified in the foregoing provisions of this sub-rule.

2. Collection of your personal information

LATas collects personal information from you in order to provide you with services and information associated with membership of Little Athletics, including particular products and services, such as championship entry, coaching clinics etc. The information we collect is supplied by you upon registration of your child/children for each new season of Little Athletics, or for any specific LATas activity or event.

No information will be requested by LATas unless it is relevant. Members will be advised of the reason for collecting information, if requested.

3. Use of your personal information

Your personal information may be used in order to provide the services you require or request. Providing this information allows LATAs to administer and manage those services and to inform you of additional services/opportunities that may be available to you as a result of your child's membership.

LATAs may, on occasions, utilise your personal information for the purpose of researching and developing our services.

We may also use your personal information to promote the products/services offered by related organisations and our sponsors.

Photographs

Photographs taken by LATAs or their agents, of your child or yourself in attendance at a Little Athletics Event/Function, may be utilised for illustration, promotion, advertising, trade, etc. Such photographs may be published in any medium and may be labelled with the name of the person/s in the photograph and the event at which the photograph was taken.

4. Disclosure of your personal information

LATAs treats all information that we hold about our members as confidential. We do however; on occasions disclose statistical aspects of your personal information for purposes related or ancillary to the main reason for which it is collected, such as:

- internal accounting and administration
- regulatory reporting and compliance
- helping us to identify and inform you about other services that may be of benefit to you and your family
- gaining sponsorship support or government funding

The organisations to which we may disclose information on a confidential basis, include:

- your representatives (legal advisers etc)
- our professional advisers, including our auditors, legal advisers, insurance brokers etc.
- government and regulatory authorities and other organisations, as required or authorised by law
- our related organisations, such as Little Athletics Australia.

5. Accuracy of your personal information

LATas takes all reasonable precautions to ensure that the personal information we collect, use and disclose is accurate, complete and up-to-date. However, the accuracy of that information, depends to a large extent in the information you provide. We therefore recommend that you advise LATas

- if there are any errors in your personal information
- of any changes to personal information

6. Storage of your personal information

LATas protects any information that we hold about you from misuse and loss. We protect your privacy by restricting access to your personal information to those members of the LATas Board and LATas employees who need it, either to process information or to provide you with the services that you have requested.

Your personal information may be stored in hardcopy documents, as electronic data, or in software systems. LATas maintains physical security over our paperwork and electronic data stores.

7. Access to your personal information

You have the right to access your personal information. If you would like to do so, please place your request in writing and forward it to the address below.

8. Questions or concerns?

If you have any queries, or believe your privacy or personal information has been compromised, you are entitled to complain.

Please contact:

Little Athletics Tasmania

PO Box 812

Moonah TAS 7009

Telephone: 1300 888 713

Email: office@taslittleathletics.com.au